

PMTA Collegiate Grants Guidelines

Board Approved June 16, 2019

PURPOSE: The collegiate chapter grants are to provide assistance to PMTA collegiate chapters for their educational and professional development.

GRANT AMOUNTS:

- The Board of Directors will determine grants annually.
- PMTA will provide a maximum of \$500 for the event.
- Only one award will be given in the case of several collegiate chapters pooling resources to hold a larger scale event.

The committee reserves the right to:

- Award an amount less than requested when deemed appropriate.
- Decline a grant request if complete information is not provided.

Established official PMTA Collegiate Chapters may apply for grants from PMTA. Grants are available in for ONE the following:

A: Up to \$500 for travel to a state or national MTNA conference in Spring or Summer. Applications due February 15 in the year of the conference.

Applicants must provide proof of registration for all chapter members who are attending if attending the MTNA national conference. Applicants must itemize anticipated travel expenses.

B: Bringing in a guest clinician or artist for a chapter event at their college or university during the academic year. Applications due October 15 of the academic year in which the event will take place.

Applicants must include a detailed description of the planned event and an itemized expense budget. Grant will not exceed total expenses or \$500, whichever is less.

Send grant applications to: Dr. Mary Lynne Bennett, NCTM, Collegiate Chapters Chair, at bennet12@duq.edu.

PMTA Collegiate Chapter Grant Application Form

I. Application Information

- 1. Collegiate Chapter: _____
- 2. Collegiate Chapter President: _____
- 3. Collegiate Chapter Advisor: _____
- 4. Project Director/Contact Person: _____
email address and phone number: _____

II. Project Information

- Title of event:** _____
 - Date of Proposed Event:** _____
 - Description of event:** _____
 - Primary Presenter(s) of event: (Please attach concise biography)**
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III. Financial Information

- Income:**
- PMTA grant request amount: _____
- Expenses (for chapter event grants):**
- Artist/Presenter(s) fees: _____
- Artist/Presenter(s) travel & meal expenses: _____
- Anticipated travel expenses (for travel grants):**
- Transportation: _____
- Hotel: _____
- Meals: _____
- Other: _____

Please attach any pertinent documentation.